

## **SUE AND CRAIG WEBSITES (SUE & CRAIG WEBSITES) - JIMMY CRAIG WEBSITES**

### **PRIVACY POLICY**

Thank you for visiting our website. This privacy policy is designed to inform you how information is collected from and through our sites, and how that information is used. Please read this privacy policy, in its entirety, before using our website, and before submitting any personal information to or through our website.

"Sue and Craig Websites" (or "Sue & Craig Websites") and "Jimmy Craig Websites" have a large number of websites. Since the two organisations are pooling many of their websites, the policies pertaining to one organisation also apply to the other organisation. The first person pronouns used in this policy will refer to either of or both of our organisations. The second person pronoun used will refer to the user of the website(s).

By using any of our websites, you are accepting the practices described in this privacy policy. These practices may be changed, and in that case, those changes will be posted on the website. All changes apply to practices moving forward, and do not affect the policies used in the past.

The privacy policy displayed here only pertains to the sites of "Sue and Craig Websites" and "Jimmy Craig Websites". We link to other websites, and those websites have their own privacy policies. Our privacy policies do not pertain to their website, and their privacy policies do not pertain to our websites.

We may collect personally identifiable information, including names, postal addresses, email addresses, etc. We, however, only obtain that information, when you and our other visitors voluntarily submit it. If that information is provided to us, it is done so to help us fulfil your request for information or products. The information is only used to fulfil that request, unless you give us specific permission to use it in some other manner.

This site may use cookie and tracking technology, depending on the features offered. The cookies and tracking technology are used for gathering information that includes the type of browser you are using, the type of operating system you are using, and in tracking the number of visitors to our site. This enables us to understand how visitors use our site, and how we can make changes that benefit our visitors. It does not associate your personal information with the technical information.

Personal information cannot be collected using cookies and tracking technology. The information gathered from the use of cookies and tracking technology on this website is used for internal information only, and is not shared with others in anyway that could personally identify our visitors.

We may share information with governmental agencies or other companies if they are assisting us in fraud prevention or investigation. We do this only when it is permitted or required by law for us to do so, or when we are trying to protect against or prevent fraud or unauthorized transactions, or when we are investigating fraud that has already taken place. The information is not provided to any company or organisation for marketing purposes.

The personally identifiable information that you provide is kept secure. Only authorized agents, contractors, and employees, who have also agreed to keep information shared with them confidential, may access this information. Any email or newsletters sent to you through our website are those that you requested or agreed to receive, and each one will allow you the option of opting out of further mailings.

In the case that we retain personal information, you have the right to have this information disclosed to you (upon proper identification) and to correct, add to, or delete the information if you so desire. It is the your responsibility to maintain this information current at all times



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by informing us at our contact email (below). Please note that we can only make these provisions via postal mail, electronic mail is not acceptable for transmitting personal information.

If you have problems, questions, concerns, or comments related to this privacy policy or to our website, you may contact us at:

Sue & Craig Websites / Jimmy Craig Websites

c/o Craig Hesser

Gewerbezone 3d

Postfach 210

6315 Oberaegeri

Switzerland

Phone Number +41 (0)41 750 9949

Email Address [sueandcraigwebsites@gmail.com](mailto:sueandcraigwebsites@gmail.com) (not to view or change personal detail information)

We reserve the right, at our discretion, to change, modify, add, or remove portions of this policy at any time. Please check this page periodically for any modifications.

Sue and Craig Websites

Jimmy Craig Websites

14. October 2009